



PROFESSIONAL DIPLOMA IN HUMAN RESOURCES MANAGEMENT

Human Resource Management is concerned with the people dimension in management. It is the Management of Human resources by attracting, developing, utilizing, retaining and motivating the human resources to achieve organisation's objective. Or in simple terms, effective and efficient management of the human resources of office to achieve company's objective. Here you will learn about all the functions of HRM in detail with interesting sessions, live projects, case studies, articles, demos and templates.



Program	Professional Diploma in Human Resources Management	
Hours	240 TRAINING HOURD	
Duration	Academic Year (9 Months)	
SUBJECT	TRAINING HOURS	CODE
English Language 101	20	EN101
English Language 102	20	EN102
Principles of Business Administration	20	BA71
Organizational Behavior	16	BA72
Principles of Financial Accounting	16	AF81
Principle of Marketing	20	DM131
Introduction to Human Resources Management	16	HR222
Job Analysis & Description	16	HR223
Salaries	16	HR224
Employment	16	HR225
Employees Evaluation & Career Path	16	HR226
Negotiations Management	16	BA74
Communications Skills	16	BA78
Graduation Project	16	HR227